



DATA SUBJECT REQUEST

If you wish to exercise your rights related to the processing of your personal data, please fill out this request form. We will try to process your request as quickly as possible, but in any case, no later than one month from the date of receipt of the request.

The information you provide through this form will only be used to process your request. You can also submit your request by other means than through this form but filling it out will speed up the processing of your request.

PART A: Applicant's Details

Full Name:	
Address:	
Phone:	
E-mail:	

PART B: Are you the data subject?

Check the appropriate box and follow the instructions in parentheses:

- YES, I am the data subject.
I am signing this request in a manner that allows my identity to be determined.
(continue to Part D)
- NO, I am acting on behalf of the data subject as an authorized representative.
I am attaching a power of attorney granted by the data subject and signing this request in a manner that allows my identity to be determined.
(continue to Part C)

To ensure we are dealing with an authorized person, we need to verify your identity. Therefore, we ask you to either present yourself in person with any official document containing your name, surname, and address (ID card, driver's license, passport, etc.), or to prove your identity otherwise (by official verification of the signature on the request, electronic guaranteed signature). If the applicant's identity is not sufficiently proven, we reserve the right to reject the request.

Attach the written authorization of the data subject in the original or its scan (if the request is submitted electronically) with the officially verified signature of the data subject.



PART C: Data Subject's Details (if different from the details in Part A)

Full Name:	
Address:	
Phone:	
E-mail:	

PART D: Request

Check the appropriate box according to what you are requesting in relation to the processing of personal data.

Type of request	Check the appropriate box	Specify the request
Provision of information on whether we process your personal data	<input type="checkbox"/>	
Provision of information on the conditions of processing your personal data	<input type="checkbox"/>	
Provision of a list of your personal data that we process	<input type="checkbox"/>	
Correction of your personal data (specify which)	<input type="checkbox"/>	
Deletion of your personal data (specify which)	<input type="checkbox"/>	
Restriction of processing your personal data (specify which and for what reason)	<input type="checkbox"/>	
Transfer of personal data (specify which and to whom they should be provided)	<input type="checkbox"/>	
Objection to the processing of personal data (specify which processing you are objecting to)	<input type="checkbox"/>	

If you request a correction or object to the processing of personal data, the processing of the affected personal data will be automatically restricted (you do not need to request it separately).



Metal Produkt Servis Praha s.r.o.

PART E: Information on Request Processing

I request that information on the processing of my request, or any other communication regarding the submitted request, be sent to me (choose one of the options):

- electronically to the email address: _____
 - via databox: _____
 - in writing to the address: _____
-

PART F: Declaration

I declare that I have fully understood the information provided here and that the details given in this request are true. I understand that my personal data provided in this request are necessary for processing the request.

In _____ On _____

Applicant's signature

You can submit the request:

<u>In person (with ID) to</u>	Metal Produkt Servis Praha s.r.o. Davídkova ul. 692/30, 180 00 Praha 8
<u>By mail (notarized)</u>	
<u>By email (electronic signature) to</u>	gdpr@mpservis.cz
<u>Via data box</u>	22imdtv

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